

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
December 9, 2014

Present: Jean Eltrevoog
Phil McNally
Jack Mitchell
Rob Schmitt
Kyle Stephens
Keith Leigh
Bob Shull
Kim Czyz

Kyle Stephens called the meeting to order at 11:10 a.m.

Public Comment: None

Moved by Jack Mitchell, second by Phil McNally to approve the minutes of the October 30, 2014 meeting as written. All ayes. Motion passed.

Moved by Phil McNally, second by Jean Eltrevoog to authorize the hiring of the next eligible candidate on the General Labor/Building maintenance list to fill a vacancy in the Public Works-Parks/Streets Division. This vacancy is due to a retirement. All ayes. Motion passed.

The Commission has received a request from a General Labor/Building Maintenance candidate for a copy of his physical agility test results.

Moved by Phil McNally, second by Rob Schmidt to deny the request to release the results of the physical agility test. A letter will be sent advising the candidate of the Commission's decision.

Kyle Stephens: Aye
Jean Eltrevoog: Aye
Phil McNally: Aye
Jack Mitchell: Aye
Rob Schmidt: Aye
Motion passed.

Moved by Kyle Stephens, second by Jack Mitchell to approve the Telecommunicator Notice for the upcoming testing in January, 2015. All ayes. Motion passed.

Moved by Kyle Stephens, second by Jack Mitchell that the meeting be adjourned at 11:45 a.m. All ayes.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	September 20, 2014
Vehicle Maintenance	March 4, 2016
General Labor/Building Maintenance	December 4, 2015
General Office	December 4, 2015
Water and Wastewater	December 4, 2015